

Ponchatoula Area Recreation District No. 1
19030 Ponchatoula Park Dr.
Ponchatoula, LA 70454
Conference Room – Gym
Board Meeting Minutes
May 21, 2026
6:00pm

- I. **Call to Order:** Terry Byers, Chairman
Meeting was called to order by Terry Byers at 5:57 pm
- II. **Roll Call:** Terry Byers (P), Kyle Mitchell (P via phone at 6:00pm), Christy Whitaker (P), Patricia Landaiche (P), Marshall graves (P)
- III. **Approval of Minutes:** April 16, 2026
Motion by: Marshall Graves Seconded by: Patricia Landaiche

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1
- IV. **Approval of Financials:** April 2026
Motion by: Marshall Graves Seconded by: Patricia Landaiche

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1
- V. **Public Input:** None
- VI. Terry Byers requested a motion to be made to amend the agenda to add the policies and procedures. Christy Whitaker made a motion to amend the agenda to add the policies and procedures. Seconded by: Patricia Landaiche

Favor: 4 Opposed: 0 Abstained: 1 Absent: 0
- VII. **Old Business**
 - a. Retirement – Retirement Company present via phone. The different plans were discussed for full-time employees.
- VIII. **Director’s Report:** Chris Mouswaswa

Sports & Events– Volleyball registration at 235 participants. Youth Pickleball clinic had 33 participants. Youth Pickleball League will begin on May 31st. Fishing Rodeo was a success. Currently in Football registration and will have a camp on May 30th.

Administration & Operation- Completed organizational restructure and Policy & Procedures handbook for the Board to approve. Auditors will come next week. Empower Retirement plans were discussed.

Facility Updates- Update on weather and field conditions with baseball and softball. Football PA System has been updated. Getting quotes on pressure washing the gym exterior. Middle Concessions remodel has been pushed back.

Ponchatoula Area Recreation District No. 1
19030 Ponchatoula Park Dr.
Ponchatoula, LA 70454
Conference Room – Gym
Board Meeting Minutes
May 21, 2026
6:00pm

Project Updates- Got updates on Inclusive Playground. Conference room project and remodel of existing offices. Management chose not to proceed with the quote. Updates to Dottolo before 4th of July.

IX. New Business:

- a. Adopt Millage rate(s) – Roll Call: Terry Byers (Y), Kyle Mitchell (A), Christy Whitaker (Y), Patricia Landaiche (Y), Marshall Graves (Y)
Yeas: 4 Opposed: 0 Abstained: 0 Absent: 1
- b. Personnel Positions: Deputy Director & Facility Director
Motion by: Patricia Landaiche Seconded by: Christy Whitaker
Favor: 4 Opposed: 0 Abstained: 0 Absent: 1
- c. Holiday Schedule – Add more holidays
Patricia Landaiche made a motion to allow 12 paid Holidays and keep 2 personal days. Seconded by: Christy Whitaker
Favor: 4 Opposed: 0 Abstained: 0 Absent: 1
- d. Policies & Procedures: Discussed by Chris Mouswaswa
Patricia Landaiche made a motion to approve the Employee Handbook, Technology Policy, Sexual Harassment Policy, and Lightning/Hazardous Protocol Policy. Seconded by: Christy Whitaker.
Favor: 4 Opposed: 0 Abstained: 0 Absent: 1

X. Terry Byers, Executive Session to start at 7:18 pm

XI. Return to Regular Session at 7:27 pm

Marshal Graves made a motion to move forward with the proposal discussed in Executive Session. Seconded by: Christy Whitaker

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1

XII. Chairman’s Remarks

XIII. Adjournment

Motion By: Marshal Graves Seconded by: Patricia Landaiche

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1

The meeting was adjourned at 7:28 pm

Terry Byers, Board Chairman